

**Agenda Item Details**

Meeting	Aug 28, 2019 - Regular Meeting
Category	8. CONSENT AGENDA
Subject	L. RFP 10-1718; Bongard Creamery, USDA Cheese Processing
Type	Action (Consent)

Recommendation:

Approve issuance of a purchase order to Bongards' Creameries, Bongards, MN, in the anticipated approximate amount of \$210,000 for processing USDA cheese commodities into school meal units per the terms and conditions of RFP No. 12-1819.

Background:

This recommendation is for Spokane Public Schools to partner with a USDA approved cheese processor who will take the district's bulk cheese allotment and make it into cheese sticks, slices, shreds and other finished cheese products. There are only two USDA approved cheese processors for these types of products – Bongard's Creameries and Land O'Lakes. The original solicitation was sent to both approved vendors, with both responding. Previous taste tests have concluded that both processors have satisfactory cheese products suitable for the district's Nutrition Services program. This award was made as an "all or none" contract rather than on a line item basis due to USDA shipment volume requirements. Prices are deemed fair and reasonable. This renewal will access the first of four possible one-year renewals per the RFP terms and conditions. It is also recommended that the board allow for overages in the amount of 10% (\$21,000) should it be necessary in the course of the 2019-2020 meal preparations. Expenditures from this purchase will be from the general fund.

Motion & Voting

(not specified)

Motion by Deana Brower, second by Brian Newberry.

Final Resolution: Motion Carries

Yes: Deana Brower, Susan Chapin, Jerrall Haynes, Mike Wiser, Brian Newberry

AUTHORIZATION FOR ALTERNATIVE PURCHASE PROCESS

GOODS – Dollar Threshold	\$40,000-75,000	[]
	Over \$75,000	[X]

SERVICES – Dollar Threshold	FEDERAL - Over \$5,000	[]
	STATE - \$40,000-\$300,000	[]
	STATE – Over \$300,000	[]

School Board Approval Required [X]

Rationale:	Single Source	[]
	Service	[]
	Books*	[]
	Accessing Existing Contract	[X]

Spokane Public Schools	10-1718
(agency)	(no.)

Vendor: Bongard's Creameries

Purchase Description: USDA Cheese processing

Rationale: In support of Nutrition Services meal program

Estimated Amount: \$ 150,000.00

Originating Department Contact Person: Doug Wordell / Nutrition Services

Purchasing Agent Approval: Cindy Cohen

Date Forwarded for Authorization: 07/10/2019

Approval Signature: Board approval Date: _____
Associate Superintendent
School Support Services

Board Approval Date 08/28/19 PO# 200155 by: pt

SPOKANE PUBLIC SCHOOLS
Spokane, Washington

Loc #: 680	Req #:	Req Date: 16-Jan-19	Due Date:	DO NOT USE
Deliver To: Warehouse		Suggested Vendor: Vendor TBD by Bid Bongards Phone #: Fax #:		PO #: 200155 PO Date: 9/1/19 Bid/Quote: 12-1819 Other:
Ordered By:		(Signature)		
Approved By:		(Budgetary Signature)		
Special Remarks:				

(NOTE. ALL QUESTIONS MUST BE ANSWERED)

Yes IF for Federal Grant or Non-Federal Grant operated in partnership with a Federal Grant.

If yes, approval needed from a Director of Elementary Curriculum. _____

If yes, approval needed from the Director of Secondary Curriculum. _____>

If yes, approval needed from the Director of Technology Services. _____>

Form 10-0009	Rev. 10/15	Web Form 10-0009	Stores OR-1506	Building Retention 2 years	Revised 11/6/15	TOTAL \$	150,000.00
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Entity

Canon Solutions America, Inc.

DUNS: 071619878

CAGE Code: 1B6R1

Has Active Exclusion?: No

DoDAAC:

Expiration Date: 06/06/2020

Debt Subject to Offset?: No

Purpose of Registration: All Awards

Status: Active

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Colby Carlson